



Bowls England
Riverside House, Milverton Hill,
Royal Leamington Spa,
CV32 5HZ
01926 334 609
www.bowlsengland.com

Patron: Her Majesty Queen Elizabeth II



BOWLS ENGLAND – BOWLS ENGLAND PARA TEAM MANAGER

About Bowls England

We are the National Governing Body for lawn bowls, the form of the sport which is played at the Commonwealth Games. Over 100,000 people play bowls regularly within the 2000 bowls clubs nationwide. Our dream is for everybody to imagine the joy and benefit of playing sport and we believe the inherent qualities of bowls are well-placed to make that happen. Our mission, working in partnership with Disability Bowls England is to promote and develop the sport of bowls across England so it enriches the lives of its participants, connects communities and is in good health for future generations.

In the vanguard of that mission are the members of the Bowls England staff team, overseen by a knowledgeable board of directors and supported by an army of spirited volunteers. We live and breathe our values, appreciate these qualities in others and look for these characteristics in new members of the team. If you're collaborative, adaptable, responsible and encouraging, you'll definitely fit in.

About The Commonwealth Games

The Commonwealth Games is a multinational, multi-sport event. Held every four years, it involves the elite athletes of the Commonwealth of Nations. Attendance at the Commonwealth Games is typically around 6500 athletes and officials.

The Commonwealth Games is the pinnacle sport of bowls, with Bowls England achieving 48 medals to date three of which were from para bowls disciplines.

The next Commonwealth Games is in Birmingham 2022

Role Description

Role: Para Team Manager

Reporting into: Performance Director

Key Responsibilities

This is a fantastic role for you if are passionate about high level sport. Should you be successful, you will –

- Be an active, efficient and effective member of the Performance Management Team
- Work with and act as the main point of contact for the para squad
- Act as the main link between Disability Bowls England and the Performance Director
- Produce regular assessments and reports on the para squad
- Prior to January 2022, assist the Disability Bowls England High Performance Squad in connection to the 2021 trials and selection, including reporting of players and statistics
- Plan, organise and implement all activity for squad days, training sessions and practice matches for the para squad
- Assist with technical and tactical preparation and co-ordination in line with the Personal Development Programme
- Assist with the planning, organisation, administration, and assessment for all para events

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- Work with the communications team to manage media commitments, as the central point of contact.

Person Specification – Skills and Behaviours

Whilst also demonstrating that you -

- Understand and extoll the Bowls England team culture
- Understand and have a working knowledge of Para Classification
- Understand the importance of sports science in relation to high performance athletes
- Understand and abide by relevant Bowls England policies
- Undertake appropriate training and personal development as required
- Exhibiting professionalism commensurate with the responsibility

Role Details

The position commands a consulting fee of £3,000 (payable in two equal instalments). As this is a consultancy role, and not continuous appointment this would be payable via an invoice and applicants will need to submit their own tax return. Pre-agreed expenses will be paid in line with a pre-approved expenses schedule.

This is a part-time role on a short term basis of 8 months (January 2022 – August 2022) and will require flexible working, particularly when attending events.

Equal Opportunities Statement

Bowls England is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We oppose any form of unlawful and unfair discrimination and make recruitment decisions based solely on qualifications, merit, and business needs at the time.

Our values

To achieve our mission, we will be –

Collaborative - we believe that together we can achieve more. We share perspectives, seek out common goals and perform tasks with a mind-set of respect, trust and co-operation. We appreciate the varied contributions of those around us and are prepared to challenge those who do not have the wider interest of the sport at heart.

Adaptable - we will strive to be relevant in the ever-changing environment in which we live. We will be open-eyed and open-minded to the opportunities ahead of us, we will listen to others and we will display a can-do attitude. Whilst we remain steadfast in our purpose, we recognize the importance of being flexible in our approach.

Responsible - as custodians of our sport, we are committed to leaving it in a better place than we found it. We will be focussed in our mission, we will be proactive, we will be accountable for the decisions we make and we will be conscientious in our duties. We learn from our bad days and celebrate our good ones, knowing we will start afresh tomorrow.



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Encouraging - we will harness the energies of those around us through our friendly, positive yet resilient demeanour. We will enable others to imagine what is possible, empower them to fulfil their potential and support them at times of need. Our words and actions will be motivational and embolden our sport in its future endeavours.

How to Apply

To apply, please send your CV, together with a covering letter explaining why you are suitable for the role, to Helen at ourfuture@bowlsengland.com. Please use the job title as the subject. The closing date for applications is Friday 7th May. Interviews will be conducted by the High Performance Director and a representative from Disability Bowls England.

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